



# **Aliso Viejo Little League Operating Procedures 2024-2025**

League ID: 405-55-19  
Last Edited: 12/17/2024

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## AVLL League Format

Aliso Viejo Little League shall be divided into nine divisions based upon Little League Age, which may differ from chronological age. Official standings shall be kept for Minor-AAA division and up.

### I. AVLL Divisions\*

- ❖ Tee Ball 4 - 6 years old
- ❖ Rookie 5 - 7 years old
- ❖ Single A 6 - 9 years old
- ❖ AA 7 - 10 years old
- ❖ AAA 9 - 11 years old
- ❖ Major Division 10 - 12 years old
- ❖ Intermediate Division 12 - 13 years old
- ❖ Junior Division 12 - 14 years old
- ❖ Senior Division 14 - 16 years old

\*Note the following guidelines/exceptions based on age.

- Little League Age 4 must play Tee Ball no exceptions.
- Little League Age 5 and 6 year olds may play Rookie level if they have had previous experience in Tee Ball or other organized youth baseball.
- Little League Age 6 that have completed a previous year of Rookie will be allowed to request to play in Single A division.
- Little League Age 7\* - the parents and the Player Agent may collectively designate a "qualified" League Age 7 to be eligible for AA Division draft.
- Little League Age 9\* - the parents and the Player Agent may collectively designate a "qualified" League Age 9 to be eligible for AAA Division draft.
- Little League Age 10\* - the parents and the Player Agent may collectively designate a "qualified" League Age 10 to be eligible for Majors draft.

\*To be eligible the parents must submit, in writing to the player agent,

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the desire to have their child reviewed to play in a higher division. If deemed qualified, the player will need to try out in both divisions, the player will need to be drafted in 1 of the top 4 rounds of the player draft. If not drafted, the player will then play in their age designated division.

- Little League Age 14 player that is in High School will have the option to play in the Junior or Senior Division
- II. Working within rules and guidelines set by Little League to ensure safety and equitable distribution of player talent, the number of teams for each division will be based on actual sign-ups.
- III. Each team by division, will have the following minimum or maximum number of players respectively:
- Tee-Ball: 8-11 players
  - Rookie: 8-11 players
  - Single A: 10-12 players
  - AA: 10-12 players
  - AAA: 10-12 players
  - Majors: 10-12 players
  - Intermediates: 10-12 players
  - Juniors: 10-12 players
  - Senior: 10-12 players
- IV. Each regular season team shall be staffed as follows:
- One (1) Manager
  - Two (2) Coaches
  - Additional Volunteer roles needed:
    - Team Parent
    - Scorekeepers (not required for non-drafted divisions (T-Ball, Rookie, Single A)
    - Field Maintenance (not required for non-drafted divisions (T-Ball,

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Rookie, Single A)

- Umpire Coordinator (not required for non-drafted divisions (T-Ball, Rookie, Single A)
- Umpires (not required for non-drafted divisions T-Ball, Rookie, Single A)

V. Majors Divisions Format

- A single draft will be conducted with all 10, 11, and 12 year olds eligible. The teams in this division will play their games in accordance with Majors Division rules.

VI. Intermediate Divisions Format

- A single draft will be conducted with all 13 year olds eligible that have not been drafted on a Juniors team. The teams in this division will play all of their games in accordance with Intermediate (50/70) rules per Little League Green Book. This division may play Inter-League games with other D-55 Leagues.

VII. Juniors Format

- AVLL will have one Juniors (60/90) Division. Juniors shall play in Inter-League D-55 format based on 90' bases and pitching rubber set 60' 6" from home plate and will include League Age 14 year olds and may include a limited number of 13 year olds.

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## Players and Managers

- I. Managers are pre-qualified by the appropriate divisional commissioners. The Board of Directors shall then vote in the Managers from the list of qualified applicants.
- II. Coaches are selected by the Managers after the league draft. The Board of Directors reserves the right to confirm or veto any of the selections made by the Managers. No person will be permitted to hold an on-field team Manager position for more than (1) team unless approved by the Board of Directors.
- III. All 11 year old players, not drafted to the Majors division, shall be drafted to at least to the AAA division.
- IV. All 10 year old players, not drafted to the AAA division must play in at least the AA division.
- V. If the Player Agent deems a player to be unqualified and at risk to injury playing in the above referenced divisions, the player may be drafted or assigned to a lower division.
- VI. Any player that does not attend evaluations, will not be eligible for the Major division draft unless the BOD approves the absence. The player may be placed on a waiting list, assigned to a team by the Player Agent as required by a roster vacancy or be drafted to AAA. Players that register after tryouts will be placed on a waitlist to fill in teams with vacancies as needed on a first come first serve basis by the Player Agent.
- VII. An individual may be considered a Manager candidate in a division where his/her child is playing up if a committee deems the player would be drafted in the top 3 rounds. The player will then have to be drafted in the top 3 rounds and in the round recommended by the committee. The committee will consist of the Player Agent, Commissioner and President.
- VIII. Team Rosters:
  - A. In the event a team loses more than one player, they may pull a player from a lower division if managers from both teams and parents of player

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agree. A team may only have one player move to a higher division until all teams in that division have had a player moved up.

- B. All vacancies must be filled by the second playing day after the need is known; otherwise the Player Agent (PA) will select a player to be moved. It is the Manager's responsibility to inform a Player Agent of a vacancy.
- C. Acquisitions under this rule will not be allowed the last four weeks of the regular season, which includes the playoff and tournament team.
- D. In the event multiple teams have less than the minimum number of players prescribed in Section IIC, the Player Agent will fill vacancies based on the following criteria: 1.) The team with the fewest number of players and then by 2.) the draft order. In the case there are no eligible players available from a wait list of new players (provided they meet eligibility requirements) who registered late, then eligible players available from a lower division will be pulled up as long as both managers, players and parents agree.
- E. In the event that all teams have the minimum number of players prescribed in Team Formation Section III, the blind draw method will be used to place a player or determine draft order when multiple players are available for the league.
- F. For the Drafted Division (AA and up) the draft order of a Manager's child will be based on the projected draft round of that child unless the Manager's child is a first-round pick per below. To determine the projected draft round, each Manager will submit a proposed ranking list by round, plus 2 players per round, for 6 rounds. Example: if there are 8 teams in the league, each Manager will submit a ranking of the top 60 players (i.e 8 per round +2) x 6=60. The player agent will then take all the ballots to determine a fair and equitable ranking for the Manager's children. If a Manager's child is projected in the top 8 in this example, he will need to take his child in round 1. If the child is ranked 9-16, he will go in the 2nd round. If the child is ranked 17-24, he will go in round 3, etc. If a Manager's child is not ranked in the top six rounds, he must be drafted by

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the 7th round unless otherwise agreed to by all Managers in the draft room. A manager may not use little league rule 6A under options on sons, daughters and siblings to opt out of drafting their child in the round designated by the division player agent and the collective manager rankings. For instance, if a Manager's child is collectively ranked by the other managers and chosen by the player agent as a 3rd round pick then that manager must take him/her in the 3rd round, no exceptions. If a Manager's child is collectively ranked by the other managers and chosen by the player agent as a 8th round pick then that manager must take him/her in the 8th round, no exceptions. If a Manager's child is determined to be a 1st round pick then the child will be taken in the specific spot of the 1st round as determined by the Player Agent and based on the overall Manager rankings. This spot in the draft for the Manager will remain for the complete draft. The remaining Managers will randomly choose the order of their draft picks. There will be no trading of draft pick order. The Common Draft Method will be used to determine Rosters

G. The trading of players must be finalized prior to leaving the draft room. There are no exceptions to this.

- IX. Any disciplinary actions of players by Managers, umpires, or Coaches must be reported in writing within 24 hours to the Player Agent, with a copy to the division Commissioner. Reporting must include (at a minimum) the date, player name, reason for discipline, and action taken. A Manager may not impose any disciplinary action that would result in a player not meeting the Minimum Play requirement prescribed herein. All such disciplinary actions are to be solely imposed by the Disciplinary Committee of the Board of Directors.

## **Teams and Fields**

- I. When conditions exist that make it necessary to close a field, the Board of

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Directors or the Property Manager will post a sign at the closed field. The closed field MAY NOT BE USED until the Board of Directors, Property Manager, and/or AVCA has reopened the field.

- A. A Manager or Coach WILL BE SUSPENDED for knowingly violating this rule. Additional violations may lead to removal as Manager or Coach.
- II. Managers are responsible for the proper care, treatment, and return of league property and equipment. Managers assume financial responsibility for it. The league will provide Managers a list and replacement cost of all equipment issued to them. Equipment will be returned to the Equipment Manager at the League scheduled Equipment Return Day, or as otherwise scheduled with the Equipment Manager. The Board of Directors will review any discrepancies with the equipment.
- III. Home Teams shall provide official Scorekeeper and the Pitch-Counter and the visitor team will provide someone to run the ScoreBoard (unless supplied by the league or district). The official Scorekeeper, the home plate Umpire and BOTH Managers must sign the official Scorebook and any required pitching log.
  - a) The official Scorekeeper, with assistance from the Pitch Counter, shall be responsible for completing and maintaining the portion of the Scorebook detailing pitchers and catchers used and their respective pitch counts as applicable.
- IV. The HOME team is responsible for preparing the field before each game. The last teams playing in the day are responsible for stowing bases and other field equipment and locking their field's equipment shed.
- V. The HOME team of the day, on each field, is responsible for setting up the Scorekeeper equipment if needed. Both the last HOME and VISITOR teams are responsible for putting the same away.
- VI. Priority for batting cages shall be determined as follows:
  - a) Game Days:
    - (1) For fields that have two cages (fields #4 and #6), the teams that have the next scheduled game on that

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field (regardless of division) have exclusive use of those cages from one hour before game time.

- (2) For fields that have only one cage (fields #3 and #5), the scheduled visiting team has use of the cage for a half hour beginning one hour and fifteen minutes before game time and the home team then has the cage for the next half hour. Teams have the option to reverse this schedule on a game-to-game basis, but only if both teams agree.

b) Practice Days

- (1) All Batting cage slots will be assigned during the practice draw. Each team (AA-Intermediate) will select one two hour field practice and one hour for a BP slot.
- (2) If a team has a field practice and there is not another team assigned to the cages then they have priority to use the cage.

VII. During rain outs or nights of rescheduled games, the team with the assigned cage slot has the priority. Teams with field practice or rescheduled games must yield to the teams already on the schedule.

VIII. Any changes must be scheduled through the scheduler.

IX. Open Cages:

- A. When there are no scheduled games or practices, the “open” cages are available on a “first come, first served” basis, however, if an AVL team does arrive to have a batting practice, they do have priority to use the cage over any individuals using the cage. The “team” must consist of at least six (6) players on their roster to be able to claim priority over individuals using the cage and may be used for a maximum of one hour in the event another team is waiting to use the cage.
- B. All cages are designed to have 1 batter and pitcher in the cages. Under no circumstances shall additional individuals be in the cage for hitting

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practice.

- X. The official Game Start Time is determined to be the scheduled start time of the game if it is the first scheduled game of that day on that particular field. The official Game Start Time for all other games is the time of the home team's starting pitcher's first warm-up pitch.
- XI. The official Inning Start time is the time of the final out of the previous full inning. If the previous inning ends due to the home team reaching the Maximum Runs limit (if applicable), then the Inning Start time is the time of the conclusion of the play where the Maximum Run scored.

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## **All-Star Committee**

- I. The Board of Directors, prior to the start of the balloting process, will approve an unbiased All-Star committee of individuals that will oversee the All-Star voting and selection process. All-Star committees shall include the President, Player Agent, and the Division Commissioner.
  - A. There will be an All-Star Committee for each competitive division (AA and above). The Committee's role will include the confidential production, collection, and counting of the All-Star ballots.
  - B. Each Committee will also serve as a liaison for their respective division throughout the entire All-Star season.
  - C. Committee members who have eligible sons or daughters in a particular division shall be excluded from the ballot collection and counting for that division.



## **ALL Star Manager and Coach Selection**

- I. All All-Star Managers and Coaches shall be chosen using the following selection procedures.
- II. The Board's Evaluation process shall include, but not be limited to field conduct; interaction with league officials; interaction with parents and players; and contribution to the league at large.
- III. All interested Managers must apply to the position using the All-Star Manager document posted on the league's website and are eligible if they are in good standing with the league and have Coached in the following divisions and must have submitted an application by the posted cut-off date.
  - A. The Major (Little League) Division Manager must have been a Manager or Coach in the Major or Intermediate Division.
  - B. The Intermediate Division Manager must have been a Manager or Coach in the Major or Intermediate Division.
  - C. The Minor Division Manager must have been a Manager or Coach in the Major or Minor Division.
  - D. Junior Division Manager must have been a Manager or Coach in the Junior or Senior Division.
  - E. Senior Division Manager must have been a Manager or Coach in the Junior, Senior or Big-League Division.
  - F. Big-League Division Manager must have been a Manager or Coach in the Senior or Big League Division.
- IV. All All-Star Manager Candidates will be interviewed by an All-Star Committee consisting of the Division Commissioner and League President at a minimum but may include other evaluators.
- V. All Managers will be requested to evaluate all Manager candidates within their division.
- VI. The Board of Directors will then be presented with the recommendations of Division Commissioners based on the interview process and the results of the

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Manager evaluations and determined by majority vote who is selected as each division's All-Star Manager per LL Green Book Rules: T-3 Managers and Coaches.

- VII. The Board must then approve a list of Coach candidates from the division's pool of eligible Managers and/or Coaches.
  - A. Each Manager will then select a Coach from this list.
  - B. This process will continue until a qualified Manager is selected.
    1. If any selected Manager is unable to fulfill their commitment, the Manager Candidate receiving the 2nd most votes will be named the All-Star Manager.
  - C. The selected individuals must be made aware of the expectations of the League and its players to fully commit their time and efforts to the All-Star Team. A selected Manager or Coach who cannot commit the time or has scheduled travel plans should respectfully decline.

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## **All-Star Player Selection (All Divisions)**

- I. Aliso Viejo Little League shall charter one All-Star Baseball team per division for the 9/10 Division and higher in accordance with the Green Book Rules.
- II. Aliso Viejo Little League shall charter up to two All Star teams for the 8/9 Division, if allowed by District 55 Administrators.
- III. All-Star teams will comprise at least eleven (11) players, one (1) Manager, and two (2) Coaches. But each Manager will be encouraged to exercise his option of adding a 12th player. The 11th and if so desired, 12th players will be the Manager-Selection Players.
- IV. To be eligible, all players must be in good standing as determined by the All-Star Committee and must have played at least 8 games in the regular season.
- V. The Managers, Secretary (if needed) and either Vice President and/or President will hold a meeting with all Managers to discuss players they recommend for the All-Star team (balloted). In this meeting it is expected to discuss the topics of a players character, overall playing ability, how players play at various positions, attendance, effort, as well as value they would add to the All-Star team.
- VI. Managers will provide a list of recommended players for the All-Star ballot (at an announced time) before the meeting so the BOD can create the ballots.
- VII. When appropriate, an All-Star try-out may be necessary for a division. When there are more than usual League Age 9 players in AAA, the Board of Directors may decide to conduct a try out for the 8 & 9 year old All-Star team. When there are more than usual League Age 10 players in Majors, the Board of Directors may decide to conduct a try out for the 8-10 year old All-Star Team. Only the players nominated by their Manager will be invited to participate in the try out/evaluation.
- VIII. During the All-Star Manager's meeting each Manager will speak about the players he recommends, followed by any Q/A from the attendees. After each Manager has spoken about his/her players, each Manager receives a ballot. 12 check marks (x) are then made by each Manager who they feel is a top 12

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player.

- IX. The ballots are sealed into an envelope and signed by the Board of Directors in attendance. At a later time, the Player Agent and President and/or Vice President will count the ballots and provide the top 10 (in alphabetical order) to the All-Star Manager. While also providing the 11th and 12th as reference for the Manager who has 1 or more picks. The All-Star Manager will then select the 11th and if so desired 12th player at his/her discretion. Those selections, if approved by the All Star Committee, will complete the All-Star team.
- a) In the event an alternate player is needed, the Manager will choose an eligible player from the leagues respective age group.
  - b) To be eligible, all players must be in good standing as determined by the All-Star Committee.
- X. Only eligible Minor AA, Minor AAA or Major Division Players of League Age 9 or 10 are eligible for the 9 and 10 year old All-Star Team. Only eligible Minor AA or Minor AAA Division players of League Age 8 and 9 are eligible for the 8 and 9 year old All-Star Team. To be eligible, players must have participated in at least 8 games of the regular season Minor AA, Minor AAA or Major division games, per LL Green Book Rules: T-5.
- XI. 10 year old players who met All-Star eligibility requirements while playing in the Major division must be deemed in good standing by the All-Star Committee in order to be qualified for the 9 and 10 year old All-Star Team.
- XII. Regarding the 8-9 year old All-Star team, the Manager's pick for the 11th and if so desired a 12th player on the All-Star Team may be either a league age 8 or 9 year old player. In order for a league age 8 year old to be named to the 8/9 year old All-Star team, they must be among the top 5 player vote, or be the 11th or 12th player Manager's pick.
- XIII. In order for a 9 year old that played in the AAA division to be named to the 9/10 year old All-Star Team, they must be among the top 5 of the player vote, or, be the 11th or 12th player Manager's pick. Prior to All-Star balloting, the player's

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parents will determine if they would like their 9-year old child to be on the 9/10 year old ballot and/or the 8/9 year old ballot. If the parents choose to be on both ballots, and the player makes the 9/10 year old team, he must play on that team.

- XIV. Players of League Age 10 and 11 that played in the Major division are eligible for the 11 year old All-Star team.
- XV. Manager ballots and player eligibility requirements are the same as detailed below in the All-Star Selections (Little League Baseball) Section.
- XVI. Only qualified Major division players of League Age 10, 11 and/or 12 are eligible for Little League All-Stars.
- XVII. In order for any Major division League Age 10 or 11 year old to be named to the Little League All-Star team, they must be among the top 5 players with the most All-Star votes. Major Managers will cast two separate ballots; one ballot with all eligible 12 year old Major division players that will determine the Little League All-Star team, and another ballot with all eligible Major division 11 year old players that will determine the 11 year old All-Star team.
- XVIII. To be eligible, players must have participated in at least 8 games of the regular season, which includes the Majors Division games and the 50/70 games. In addition, to be eligible, the player must participate in at least 8 games of the regular season Major division games. Prior to All-Star balloting, the player's parents will determine if they would like their 10 or 11-year old child to be on the 12 year old and/or 11 year old All-Star ballot. If the parents choose to be on both ballots, and the player makes the 12 year old team, he must play on that team.
- XIX. Only qualified Intermediate division players of League Age 11, 12 or 13 are eligible for Intermediate All-Stars.
- XX. Managers will cast one ballot with all eligible 11, 12 and 13 year old players that will determine the Intermediate All-Star team.
- XXI. To be eligible, players must have participated in at least 8 games of the regular season Intermediate division games.
- XXII. Only Junior division players of League Age 13 and/or 14 are eligible for Junior All-Stars.

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## Adoption of Operating Procedures

The Board of Directors of Aliso Viejo Little League has adopted these Operating procedures for the 2025 Season.

President's Signature/Date: Michael Michel

Vice President's Signature/Date: Jeff Perkins

Little League ID: 405-55-19

*Aliso Viejo Little League is recognized as a subordinate organization of Little League Baseball Inc. and is exempt from federal income tax under section 501(c)(3) of the Internal Revenue Code. Donors may deduct contributions to either league as provided in section 170 of the Code. The Group Exemption Number for Aliso Viejo Little League Baseball is 3158 using our federal EIN 33-0495988.*

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